

## SHEET METAL WORKER

<b>Work Processes</b>	<b>Approximate Hours</b>	<b>Monthly OJT Hours</b>
1. Use of hand tools	350	_____
2. Use of machine tools and processes	1000	_____
3. Flux, rivets, and fastening devices	500	_____
4. Measurements and layouts	650	_____
5. Benchwork	1100	_____
6. Spot welding, gas welding	750	_____
7. Installing duct work and equipment	2050	_____
8. General sheet fabrication and installation of skylights and ventilators	1000	_____
9. <i>Safety practices</i>	500	_____
10. Insulation of duct work (lining, etc.)	100	_____
 <b>Total Hours</b>	 <b>8000</b>	 _____

Apprentice: \_\_\_\_\_ City of Apprentice Training: \_\_\_\_\_  
*(please print)*

Company Name: \_\_\_\_\_ Month and Year: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
*(please print)*

Apprentice Progress on Job is:    Excellent \_\_\_\_\_    Good \_\_\_\_\_    Fair \_\_\_\_\_    Poor \_\_\_\_\_